



REQUEST FOR PROPOSALS

Proposals are hereby requested from qualified and experienced providers for the Valuation of Infrastructure Assets within Kwa Sani Municipality for the purpose of preparation of 2013/14 AFS KSM/01/B/2014/2015.

Name & Description	Closing date & time
Valuation of Infrastructure Assets in terms of GRAP for 2013/2014 AFS	10 th July 2014, 12H00

1. SCOPE OF WORK

The scope of work will mainly be:

- Assessment of roads and storm water network to determine length, classify types and associating with value.
- Assessment of waste transfer station, identify any furniture, capacity and associate it with value.
- Assessment of roads network shall include all associated furniture mainly storm water drainage facilities. Storm water reticulation mainly consists of unlined v-drains and pipe crossings.
- Road network to be valued consist of approximately 14 km of surfaced roads, approximately 18 km's of gravel roads with municipal TPS and approximately 14 km's is in rural areas.

- Assessment must be performed in terms of applicable GRAP standards.
- Provide the GPS of all infrastructure assets
- Carry out identification and measurement of all infrastructure assets of KwaSani Municipality including but not limited to
 - Storm Water
 - Roads
 - Taxi rank
 - Transfer Station
- Valuation of infrastructure assets to ascertain impairments, basis of which must be clear with supporting documents to be provided for audit purposes
- To conduct an assessment and give a report on the current transfer station.

2. DELIVERABLES

The deliverable will be a comprehensive report with roads, storm water and waste transfer station value indicated and approved by the professional engineer. The deliverable must reconcile back to the Fixed Asset Register and this information will be used in the compilation of the Annual Financial Statements 2013/2014.

3. COMPETENCY/EXPERTISE REQUIRED

The service provider must have/be

- An engineer with not less than 5 years' relevant experience in engineering industry with contactable references
- Hold a Bsc Engineering
- Person registered in terms of Engineering Profession Act 46 of 2000 as a Professional Engineer and this membership must be Active.
- Show track record of transfer of skills or mentorship

- Ability to actively provide input on the required final deliverable and sign it off for accountability.

4. DETAILS OF SERVICE PROVIDER'S PROPOSAL

The proposal shall include the following;

- Brief company profile with at least three years of experience in similar projects if the service is provided through company with detail CV of person to be directly involved in delivering the service.
- Detailed CV for person proposing to deliver the service if the service is to be provided by an individual
- Methodology
- The conceptual indication of the end product
- Original Valid Tax Clearance Certificate
- Certified copies of originals of company registration documents and ID documents of members (if service is provided through the company)
- JV agreement (if applicable)
- Certified BBBEE Certificates
- Certified copies of professional engineer registered with relevant professional body

9. BRIEFING SESSION

The briefing session is not compulsory but, for the purpose of submitting quotation or proposal, if the bidder feels that it is necessary to visit the area before submitting proposal, an appointment can be made with the Technical Officer for site inspection.

10. EVALUATION CRITERIA

Bidders will be evaluated in terms of the Supply Chain Management policy of the Kwa Sani Municipality and the lowest tender will not be necessary be accepted and the right to accept the whole or part of Bid or not to consider any Bidder not suitably endorsed is fully reserved by Kwa Sani Municipality.

**PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT 2011
(PPPFA) POINTS WILL BE AWARDED AS FOLLOWS:**

CRITERIA	Points
Price	80
B-BBEE Status Level of Contribution	20

11. CONTACT PERSON FOR TECHNICAL ENQUIRIES

Technical enquiries can be directed to the Senior Technical Officer Mr S. Mvelase on 033 702 1060 during office hours. All other enquiries can be directed to Mr T Mketsu on 033 702 1060 during office hours.

12. SUBMISSION OF PROPOSAL

Completed proposal and clearly marked “ **Valuation of Infrastructure Assets in terms of GRAP for 2013/14 AFS**” must be placed in the tender box, at Kwa Sani Municipality Building, Reception area, 32 Arbuckle Street, Himeville, not later than 12H00 on the 10th July 2014 at which hour and date proposals will be open in public.

Telegraphic, telephonic, telefax, facsimile, email and late tenders will not be accepted. NB: The municipality reserves the right not to appoint and is not compelled to take the lowest and can withdraw the tender at any time.



N C James

Municipal Manager