



# KWASANI MUNICIPALITY

## REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

Kindly furnish me with a written quotation for the supply of the goods as detailed in the enclosed schedule.

The quotation must be submitted on the letterhead of your business and can either be faxed or delivered by hand not later than **11/12/2012** before **16:00** to: **086 583 2315** E-mail: **procurement@kwasani.co.za**

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### SCHEDULE

NUMBER	QUANTITY	DESCRIPTION
1	9	Laptops with AMD Dual core CPU, 2Gb RAM, 320Gb Hard Drive. DVD Write, Webcam, WLAN, LAN, 15.6" Screen, Windows 7 Home Premium, Microsoft Office 2010 Home and Business and 2 Year on Site Warranty
2	6	Colour Inkjet Printer, Print Speed = 16 page or more per minute, Print Resolution = 4800 x 1200
3	3	Desk top (2.6Ghz Dual Core Intel CPU, 4Gb DDR3 1333mhz RAM, 500Gb Hard Drive, 320W PSU with Case, Keyboard and Mouse, DVD Writer, Windows 7 Home Premium, Microsoft office 2010 Home and business, monitor 19" flat screen.

4	2	Digital camera(18 MP, Video Quality: 1920x1080 full HD, Optical zoom)
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The following conditions will apply:

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- A firm delivery period must be indicated.

**NB: No quotations will be considered from persons in the service of the state<sup>i</sup>**

Failure to comply with these conditions may invalidate your offer  
DELIVERY ADDRESS:

32 Arbuckle Street, Himeville, 3256.  
Tel: 033 702 1060,  
Email: [procurement@kwasani.co.za](mailto:procurement@kwasani.co.za)

<sup>i</sup> \* MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
- (i) any municipal council;
  - (ii) any provincial legislature; or
  - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.

Yours faithfully

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Ms S McAlister  
Manager for Planning and Community Services