

## KWA SANI LOCAL MUNICIPALITY.



### **MUNICIPAL MANGER (5 Year Fixed- term Contract)**

#### ***Negotiable Remuneration Package.***

**JOB PURPOSE:** To ensure effective leadership and direction of the administration of the municipality by fulfilling objects of local government as provided for in the Constitution of the Republic of South Africa, Act 108 of 1996.

**MINIMUM REQUIREMENT:** A recognized Bachelors Degree in Public Administration or relevant field. A minimum of 5 years experience at senior management level preferable within a local government environment. Extensive knowledge of local government legislation, policies and procedures. The incumbent must have the following skills: excellent people management, strategic leadership, financial management, good communication, decision making, project management, planning and organizing. Must have a good knowledge of research and policy development. Must be computer literate and must have a valid driver's licence.

**DUTIES AND RESPONSIBILITIES:** As the accounting officer and head of administration of the municipality, the successful incumbent will be responsible and accountable for and will perform all the functions prescribed in section 55 of Local Government: Municipal Systems Act, No. 32 of 2000 and Regulations and other applicable legislation. The successful incumbent will also be responsible for Municipal Transformation and Institutional Development, Municipal Financial Viability and Management, Infrastructure and Basic Service Delivery, Local Economic Development, Democracy, Good Governance and Public Participation, Community and Social Services Development, Spatial and Environmental Planning.

**CONTRACT PERIOD:** Will, in terms of Section 57 of the MSA, No 32 of 2000, be for a period ending one year after the next Local Government elections.

Application accompanied by covering letter, comprehensive CV, names and contact details of three references as well as certified copies of all qualifications, ID and drivers licence and other relevant documentation must be forwarded in a sealed envelope, marked attention The Mayor, Kwa Sani Local Municipality, P.O Box 43, Himeville, 3256. Alternatively an application marked as indicated can be hand delivered (during office hours- 07h45 to 16h15 business days) to Kwa Sani Municipality, No. 32 Arbuckle Street, Himeville, 3256.

**CLOSING DATE:** 13 December 2011

No faxed, emailed or late application will be considered. Kwa Sani Municipality reserves the right not to appoint any one to this position. Should you not receive any response within 30 days after the closing date, please consider your application unsuccessful.

**PLEASE NOTE:** Canvassing of Councillors in respect of this position will lead to disqualification of the applicant(s). The municipality is committed to employment equity. Enquiries must be directed to the Mayor Cllr. M Banda on 033 702 1060 during office hours.

**A.N. DLAMINI.**  
**ACTING MUNICIPAL MANAGER.**