



# KWASANI MUNICIPALITY

**REQUEST FOR FORMAL WRITTEN PRICE QUOTATION FOR THE INSTALATION OF A COUNTER AND SECURITY DOOR AT LICENSING BUILDING CASHIER OFFICE:  
KSM/16/Q/2014/2015**

Quotations are hereby requested from local service providers for the installation of a service counter at Kwa Sani Municipality, licensing building cashier office as detailed in the enclosed schedule.

The quotation must be submitted on the letterhead of your business and to be hand delivered not later than **17/10/2014** before **16:00** to: **P.O Box 43, Himeville, 3256** and Physical address: **32 Arbuckle street, Himeville, 3256**

Enquiries can be directed to SCM Unit on Tel: 033 702 1060,  
Email: [sco@kwasani.co.za](mailto:sco@kwasani.co.za)

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## SCHEDULE

KWASANI LOCAL MUNICIPALITY LICENSING OFFICE		
UNIT	QUANTITY	DESCRIPTION
m <sup>2</sup>	2.25	Cut existing block wall to open for a security glass and install 1.8m lintel.
m <sup>2</sup>	3	10mm plaster on walls with a 3:1plaster mix
No.	2	Supply and install high standard security sliding gate "trellis door" solid steel and brass rivets, galvanized and powder coated.
No.	1	Supply and install high quality dark tinted security glass wall screens to openings at cashier's offices (1.5 x 1.5m wide, 40mm thick) and all necessary fittings.
No.	1	Supply and install high quality timber counter top ( 1400mm x 700mm x 45mm thick)
m <sup>2</sup>	3	Painting – Plaster Primer
m <sup>2</sup>	3	Painting – Enamel gloss wall paint. Double layer.

The following conditions will apply:

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- Priced rates must include labour, installation, transport and equipment.
- A firm delivery period must be indicated.
- This quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Policy Framework Act (No 5 of 2000) and for this purpose the enclosed forms MBD 2, MBD 4 & MBD 6.1 must be scrutinized, completed and submitted together with your quotation.
- CIDB grading 1GB
- Tax Clearance certificate
- Certified BBBEE Certificate.
- The successful provider will be the one scoring the highest points.
- Preference will be given to local suppliers.
- **MBD forms are available on our website.**
- The Municipality does not bind itself from accepting lowest bid or any other bid and reserve the right to accept whole or part of the bid.

**NB: No quotations will be considered from persons in the service of the state<sup>i</sup>**

Failure to comply with these conditions may invalidate your offer

<sup>i</sup> \* MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
  - (i) any municipal council;
  - (ii) any provincial legislature; or
  - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.

Yours faithfully

  
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Ms N. James  
Municipal Manager

