



KWASANI MUNICIPALITY

REQUEST FOR FORMAL WRITTEN PRICE QUOTATION TO CAPACITATE LOCAL BUSINESSES KSM/26/Q/2013/2014

KwaSani Municipality invites accredited Service Providers to submit proposals of how they can undertake capacity building for Catering SMMEs based in the KwaSani jurisdictional area. The objective of this capacity building is, to improve the management, operational and profitability of the individual SMMEs operational in this sector. The course must therefore cover: skills in setting up and running a small business in the cookery and catering sector for profit.

Critical areas are:

- A knowledge of health and hygiene practices within a commercial kitchen,
- A knowledge of basic food preparation and storage techniques,
- The ability to provide a range of nutritionally balanced menu options, from breakfast, lunch and dinner menus,
- The ability to provide quotes and work out pricing structures for menu options.

Prospective SP are therefore requested to respond with clear proposals as to how they can deliver against the above. The total number of catering SMMEs targeted is 30 Individuals.

NB. Municipality is only able to provide venue. All other equipment is for the SP. to provide whilst engaged with the training activity.

The quotation must be submitted on the letterhead of your business and can either be faxed, email or delivered by hand not later than **9/05/2014** before **16:00** to: **fax 086 583 2315** E-mail: sco@kwasani.co.za

Technical Enquiries can be directed to Thulani Majola LED Officer Tel: 033 702 1060, Fax 0865832314 and Email: led@kwasani.co.za
Enquiries can be directed to SCM Unit on Tel: 033 702 1060,

The following conditions will apply:

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- A firm delivery period must be indicated.
- This quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Policy Framework Act (No 5 of 2000) and for this purpose the enclosed forms MBD 2, MBD 4 & MBD 6.1 must be scrutinized, completed and submitted together with your quotation.
- Tax Clearance certificate
- Certified BBBEE Certificate.
- The successful provider will be the one scoring the highest points.
- MBD forms are available on our website.
- The Municipality does not bind itself from accepting lowest bid or any other bid and reserve the right to accept whole or part of the bid.
- Preference will be given to local Suppliers.

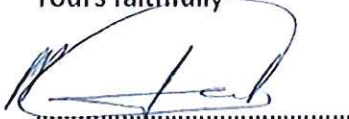
NB: No quotations will be considered from persons in the service of the state¹

Failure to comply with these conditions may invalidate your offer

ⁱ * MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
 - (i) any municipal council;
 - (ii) any provincial legislature; or
 - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.

Yours faithfully



Ms NC James
Municipal Manager