



REQUEST FOR PROPOSALS

Proposals are hereby requested from qualified and experienced service providers for the detailed Compilation, Design and Printing of Annual Report of the local municipality.

Name & Description	Closing date & time
Compilation, Design and Printing 50 Copies of Annual report 2013/2014	10 th July 2014, 12H00

Invalid or non-submission of the following documents will render the proposal disqualified

- Original Valid Tax Clearance Certificate
- Certified copies of originals of company registration documents and ID documents of members
- JV agreement (if applicable)
- Certified BBBEE Certificate
- Experience minimum 3years on development of Annual report with contactable references

PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT 2011 (PPPFA) POINTS WILL BE AWARDED AS FOLLOWS:

CRITERIA	POINTS
Price	80
B-BBEE Status Level of Contribution	20

Bidders will be evaluated in terms of the Supply Chain Management policy of the KwaSani Municipality and the lowest tender will not necessarily be accepted and the right to accept the whole or part of Bid or not to consider any Bidder not suitably endorsed is fully reserved by the KwaSani Municipality.

Completed proposal and clearly marked "Compilation, Design and Printing of Annual Report 2013/2014" must be placed in the tender box, KwaSani Municipality Building, Reception area, 32 Arbuckle street,

Himeville, 3256, not later than 12H00 on 10th July 2014 at which hour and date proposals will be open in public.

Telegraphic , telephonic , telefax ,facsimile ,email and late tenders will not be accepted. NB: The Municipality reserves the right not to appoint and is not compelled to take the lowest and can withdraw the tender at any time.

All queries must be submitted to Mr Mketsu 033 702 3000 or cfo@kwasani.co.za


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MR N. James
Municipal Manager